



Small Batch Support. Big Impact.



# ABOUT US

**Small Batch Technology** was founded to bring enterprise-level IT and administrative support to small and mid-sized businesses, without the cost of a full in-house department.

We deliver flexible, scalable solutions that keep teams selling, creating, and growing.

## OUR SERVICES



Core IT  
Support



Web & Email  
Services



Admin & Creative  
Support



Vendor &  
Infrastructure  
Support

## CONTACT



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smallbatchtechnology.com



California and The  
World

## WHY CHOOSE US?

- **Proven Expertise:** Over 20 years in technology and 10 years supporting highly regulated industries like wine & spirits means we understand both the tech and the business side.
- **Scalable Solutions:** Whether you're a 3-person startup or a 50-person company, we scale services to fit your needs—not the other way around.
- **End-to-End Support:** From email to websites to phone systems, we manage the full stack so you don't have to juggle multiple vendors.
- **Personalized Partnership:** We're not a faceless helpdesk—we get to know your team, your systems, and your goals, so our support feels like an extension of your company.
- **Cost-Effective:** With our subscription model, you get reliable IT support at a fraction of the cost of a full-time department.

# SERVICES

## VIRTUAL & HARDWARE

### IT SUPPORT



MS 365 Configuration & Support



Google Workspace Configuration & Support



Website Design & Management



Business Email Configuration & Support



Desktop Support for PCs



Cell Phone and Tablet Support



Virtual Meeting Support



Phone system set up and maintenance

### ADMINISTRATION SUPPORT



Sell Sheets and Printed Materials



PowerPoint Presentations



Tech and Business Analyst reports



Additional administration support

### ADDITIONAL SERVICES

#### Vendor Liaison

We will establish internet connection to ensure you get the fastest bandwidth at the best price and always the right fit for your business

Keep accounts in sync for a seamless experience

Secure your domain and launch your website

Conference Room Solutions Consultation and Installation

Security Camera Installation and support

#### Branded Email Solutions

We will create and email tied to your domain, which will show professionalism and credibility every time you hit send.

# PRICING

LIKE HAVING YOUR OWN IT DEPARTMENT  
WITHOUT THE HIGH COSTS

## SUBSCRIPTIONS - FRACTIONAL IT DEPARTMENT / DESKTOP SUPPORT

Monthly Subscriptions As Low As

MONTHLY

**\$200**

Hourly T&M Support @

**\$125**

Support covers laptops, mobile devices, email management, phone systems,  
and customized services tailored to your business needs.

\*Travel expenses for onsite, in-person not included\*

## A LA CARTE PRICING

### WEBSITE DEVELOPMENT

Domain secured.  
Design created.  
Website published.

Monthly hosting fees are  
billed directly by the  
hosting provider

\*Monthly Subscriptions\*  
include two site  
updates per month

 **\$900**

### DOMAIN EMAIL INTEGRATION

From plan selection to setup,  
we'll get your domain  
email running.

Pay hosting fees directly to the  
provider. MS 365 plans run  
\$10-\$30 per user, with email  
maintenance built in

\*Email account maintenance\*  
is included with monthly  
subscriptions

 **\$700**

One-time setup fee

### MEETING SUPPORT

Seamless support  
for your virtual or  
in-person meetings.

**Virtual:** \$125/hr

**In-Person:** \$200  
(setup + operation included)

\*Optional: A/V equipment\*  
sourcing support

 **\$125-\$200**

# THANK YOU

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We look forward to the opportunity to 'install' new ideas  
and help your business run at full speed.



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California